



**ADDISON CENTRAL
Supervisory Union**

Annual Meeting

April 15, 2016

6:30 PM

**Middlebury Union
Middle School**

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**ADDISON CENTRAL SUPERVISORY UNION
SCHOOL DIRECTORS
*ACSU DELEGATES**

BRIDPORT

- * **Keith Grier, Chair**
- * Suzanne Buck
- * Brian Desforges
Justin Markowski
Paul Plouffe

CORNWALL

- * **Sarah Kemp, Chair**
Maureen Deppman
- * Gabe Hamilton
- * Cindy Peet
Kristianne Tolgyesi

MIDDLEBURY ID#4

- * **Ruth Hardy, Chair**
Leslie Bodette
- * Jason Duquette-Hoffman
- * Amy Graham
Victoria Jette
Lorraine Morse

RIPTON

- * **Carol Ford, Chair**
- * Bryan Alexander
- * Perry Hanson
Giles Hoyler
Laura Murphy McIntosh

SALISBURY

- * **John Nuceder, Chair**
- * Gary Brown
Sheila Conroy
Timothy Ryan
- * Kathryn Schloff

SHOREHAM

- * **Dee Dee Flagg, Chair**
- * Ruth Bernstein
- * Christine Gibson
Tanya Scuteri
Lance Wood

WEYBRIDGE

- * **Chris Eaton, Chair**
- * Eric Bowdish
- * Jamie Northrup
Justin Perdue
Jennifer Richmond

UNION DISTRICT #3

- Peter Conlon, Chair**
Michele Bayliss
Nick Causton
Devin McLaughlin
- * Lorraine Morse
Steve Orzech
- * Mark Perrin
John (JP) Rees
Robert Ritter
- * Rick Scott
Jerome Shedd
Allison Stanger

Addison Central Supervisory Union Annual Meeting

Middlebury Union Middle School - Room 218
48 Deerfield Lane
Middlebury, VT 05753

AGENDA

April 13, 2016

6:30 PM

1. Call to Order upon Reaching a Quorum
2. Introductions - Board Members, Administrators and Staff
3. Public Comment
4. Recommendation to Approve Minutes
 - a. ACSU Annual Meeting - April 15, 2015
 - b. ACSU Full Board Meeting - March 15, 2016
5. Authorize the Following
 - a. Addison Central Supervisory Union to Accept and Administer Grants and to Act as the Representative of the Local Education Agency
 - b. Bank Account Signers
 - c. Invoice Payments
 - d. Business Manager to Sign Specific Documents on behalf of the Superintendent
6. Accept FY 15 Report of the Auditors
7. Approve 2016-2017 ACSU Operations Budgets (Preliminary budget details presented in November 2015)
8. Report of the Superintendent
 - a. Discussion: VEHI Insurance Plan Changes
9. Report of the Board
 - a. Executive Session: Superintendent's Contract
10. Items for Future Meetings
11. Adjournment

Public Comment Guidelines

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment at the beginning of the agenda. Citizens will be called to make their statement by the board chair. Public comments regarding personnel or legal matters will not be heard by the Board.

When there are many people who wish to speak, the chair can at their discretion, use a speakers' list. Members of the public will be given an opportunity to sign the speakers' list, indicating which agenda item will be addressed. The chair may choose to limit the time for each speaker.

UNAPPROVED DRAFT 04-28-15	BD. APPROVED	CORRECTIONS	WEBSITE POSTING
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Addison Central Supervisory Union
Annual Meeting Minutes
Middlebury Union High School – Band Room
Wednesday, April 15, 2015 5:30 PM

Present:

ACSU Reps.:	Bridport	Keith Grier, Judd Markowski, Tim Franklin (5:51)
	Cornwall	Cindy Peet , Kristi Tolgyesi, John Eagan
	ID#4	Ruth Hardy, Amy Graham, Jason Duquette-Hoffman (by phone call through election of officers vote)
	Ripton	Carol Ford, Bryan Alexander, Perry Hanson
	Salisbury	Craig Carpenter, Gary Brown, John Nuceder
	Shoreham	Dee Dee Flagg, Ruth Bernstein Shattuck, Christine Gibson
	UD#3	Lorraine Morse, Mark Perrin, Rick Scott
	Weybridge	Eric Bowdish, Chris Eaton

School Board: UD#3- Laura Lass, Jerry Shedd, JP Rees, Steve Orzech (5:58);
Allison Stanger (6:20), Peter Conlon (6:25)
Salisbury- Sheila Conroy; Cornwall- Maureen Deppman (6:05)
ID#4 – Leslie Bodette

Staff: Admin.: Peter Burrows – Superintendent,
Carol Fenimore – Assistant Superintendent for Curriculum and
Instruction, Vicki Wells – Director of Student Services, David
Boucher – Business Manager, Susan English- Assoc. Dir. of Student
Services, Jason LaMora – Director of Technology, Eric Warren –
ACSU Facilities Manager

Visitors: Patrick Reen -MUMS principal, Tom Buzzell- ID#4 principal, Bill
Lawson- MUHS principal, Cathy Dieman – MUHS Asst. Principal;
Christina Johnston- Weybridge principal (6:08 p.m.), Jenn Eaton-
MUMS Dean of Students; Mike Lennox- Shoreham Principal;
Fernanda Canales- Salisbury principal, Tracey Harrington – Ripton
Principal and Bridport Co-Principal, Kathy Roberts – ACSU Fiscal
Officer, Gail Leach – Payroll and Benefits Administrator, Sharon
Fletcher – Administrative Assistant to the Superintendent

1. Call to Order Upon Reaching a Quorum: Meeting was called to order by Chair, Mark Perrin at 5:38 PM. Mark asked for a moment of silence to recognize the life of Kelly Boe.
2. Introductions – Board Members, Administrators and Staff: Introductions were made.

3. Public Comments: None

4. Recommendation to Approve Minutes:

a. ACSU Annual Meeting – April 17, 2014

ACTION: Motion to approve Annual Meeting minutes of 4/17/14
RESULT: ACCEPTED
MOVER: Peet
SECONDER: Alexander
AYES: Unanimous

b. ACSU Full Board Meeting – March 4, 2015

ACTION: Motion to approve regular full board meeting minutes of
March 4, 2015
RESULT: ACCEPTED
MOVER: Alexander
SECONDER: Peet
AYES: Unanimous

5. Election of Officers:

a. Chair, Vice-Chair, Clerk, Treasurer and Assistant Treasurer

Nominating Committee (Ford/Flagg) moved the names of Rick Scott (Chair), Ruth Hardy and Chris Eaton (Vice-Chair), Lorraine Morse (clerk), Michelle Warren (treasurer) and David Boucher (Asst. Treasurer).

Mark suggested voting for Chair before proceeding to other offices

ACTION: Motion to approve Rick Scott as Chair
RESULT: ACCEPTED
MOVER: Ford
SECONDER: Flagg
AYES: Unanimous

New Chair continued with meeting and voting process. Vice-Chair to be voted separately after clerk, treasurer and asst. treasurer.

ACTION: Motion to approve Lorraine Morse as Clerk, Michelle
Warren as Treasurer and David Boucher as Asst.
Treasurer.
RESULT: ACCEPTED
MOVER: Ford
SECONDER: Flagg
AYES: Unanimous

ACTION: Motion to vote on Vice-Chair nominees using paper ballots
RESULT: ACCEPTED
MOVER: Peet
SECONDER: Morse
AYES: Unanimous

Results of Vote: Eaton- 11 votes Hardy- 10 votes 1 abstention

Rick thanked Mark Perrin for his work as ACSU Chair.

6. Authorize the Following:

- a. Addison Central Supervisory Union to Accept and Administer Grants and to Act as the Representative of the Local Education Agency
- b. Bank Accounts Signers
- c. Invoice Payments
- d. Business Manager to Sign Specific Documents on behalf of the Superintendent
- e. Authorize Board Chair to Sign ACSU Employee Contracts

ACTION: Motion to accept items a. through e. as presented
RESULT: ACCEPTED
MOVER: Alexander
SECONDER: Hanson
AYES: Unanimous

7. Accept FY 14 Report of the Auditors – David Boucher presented informational sheet on FY 14 final audit. No material findings requiring action were reported for any school.

ACTION: Motion to accept FY14 report of the auditors
RESULT: ACCEPTED
MOVER: Peet
SECONDER: Flagg
AYES: Unanimous

8. Approve 2015-16 ACSU Operations Budgets (Preliminary budget details presented in Nov. 2014)

ACTION: Motion to approve 2015-16 ACSU Operations Budgets
RESULT: ACCEPTED
MOVER: Eagan
SECONDER: Perrin
AYES: Unanimous

9. Report of the Superintendent

- a. Discussion: Legislative Update- Supt. updated group on H261. He and a few board members met with legislators after the April 13th legislative breakfast in Weybridge to discuss educational discussions going on in the house and senate.
- b. Discussion: Tax Rate FY 16 – Tax Rate will be 98 cents.
- c. Discussion: MUMS Grade Configuration Process – A study is currently underway. Models are being looked at. Things are being considered such as finances and opportunities for kids. A timeline will be worked on.
- d. Early Release Calendar Days Implementation - There will be 5 next year (1-4 pm or 1:30-4:30 pm). Some may meet together at one location or

at separate schools if not ACSU wide work. Dates are 9-30-15, 11-18-15, 1-27-16, 3-16-16 and 4-13-16.

10. Report of the Board:

- a. H.361 – Rick encouraged board members to reach out to legislators. Mark commented on the fluidity of the situation. From his work on the state board, he feels that there is a large desire to move forward with things in H.361

11. Review the Following Policies:

<u>File Code</u>	<u>Description</u>
EEA	Student Transportation Services
JEDA	Student Attendance/Truancy
JFCG	Possession and Use of Tobacco Products
JFD	Animal Dissection
JO	Student Records

Jerry Shedd reviewed policy updates.

12. Adopt the Following Policies:

<u>File Code</u>	<u>Description</u>
BBFA	Board Member Conflict of Interest
BK	Public Statements by Board Members
IIABA	Student Acceptable Use of Electronic Resources Including the Internet
JEB	Kindergarten Entrance Age
JFCJ	Dangerous Weapons in the Schools
JFK	Pupil Privacy Rights

ACTION: Motion to adopt all policies in item 12
RESULT: ACCEPTED
MOVER: Perrin
SECONDER: Nuceeder
AYES: Grier, Markowski, Franklin, Peet, Tolgyesi, Eagan, Graham, Ford, Alexander, Hanson, Carpenter, Brown, Nuceeder, Flagg, Bernstein-Shattuck, Gibson, Morse, Perrin, Bowdish, Eaton
NAYS: Hardy

13. Amend the Following Policies:

<u>File Code</u>	<u>Description</u>
CBE	Superintendent's Job Description
EEAGA	Mandatory Drug & Alcohol Testing: Transportation Employees

ACTION: Motion to amend policies in item 13.
RESULT: ACCEPTED
MOVER: Nuceeder
SECONDER: Perrin
AYES: Unanimous

14. Recommendation to Rescind Policies:

<u>File Code</u>	<u>Description</u>
ACB	AIDS or HIV
JHFE	Child Protection

Policy committee says that, per the administration, these are no longer needed or required.

ACTION: Motion to recommend that the member districts rescind the policies in item 14
RESULT: ACCEPTED
MOVER: Perrin
SECONDER: Alexander
AYES: Unanimous

15. Items for Future Meetings: None

16. Executive Session - Personnel: Cancelled

GENERAL SESSION 6:47 PM

Attendance- All board members from previous meeting as well as -
ID#4- Victoria Jette – (6:57 pm)

1. ACSU Main Website Launch: Jason LaMora presented power point on upcoming ACSU Content Management Websites, discussing the process (why “Schoolwires”) and the difference between traditional websites vs the content management style we will now be using.

17. Adjournment:

ACTION: Motion to adjourn at 7:03 PM
RESULT: ACCEPTED
MOVER: Ford
SECONDER: Alexander
AYES: Unanimous

Respectfully Submitted,
Lorraine Morse, Board Clerk

Subject to Board Approval

UNAPPROVED DRAFT 03-21-16	BD. APPROVED	CORRECTIONS	WEBSITE POSTING
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Addison Central Supervisory Union Full Board Meeting
 Bridport Central School
 3442 VT Route 22A
 Bridport, VT 05734
 March 15, 2016 6:30 PM

Minutes

Present

ACSU Reps.:

Bridport: Suzanne Buck, Keith Grier, Brian DesForges
 Cornwall: Sarah Kemp, Kristi Tolgyesi, Dave Hamilton
 ID#4: Ruth Hardy, Amy Graham, Jason Duquette- Hoffman
 Ripton: Carol Ford, Perry Hanson, Bryan Alexander
 Salisbury: John Nuceder, Gary Brown, Kathryn Schloff
 Shoreham: Ruth Bernstein, Tanya Scuteri, Dee Dee Flagg
 UD#3: Lorraine Morse, Mark Perrin, Rick Scott
 Weybridge: Chris Eaton, Eric Bowdish

School Board

UD#3- Laura Lass, JP Rees, Steve Orzech, Jerry Shedd, Peter Conlon,
 Tulley Hescocock (student rep)
 Shoreham – Lance Wood
 Bridport- Judd Markowski
 ID#4 – Victoria Jette, Jason Duquette- Hoffman,
 Cornwall- Maureen Deppman

Staff: Admin.:

Peter Burrows – Superintendent, Vicki Wells – Director of Student Services, Susan English- Assoc. Dir. of Student Services, David Boucher- Business Manager

Visitors:

Patrick Reen -MUMS principal, Bill Lawson- MUHS principal, Scott Sivo, MUMS assistant principal; Cathy Dieman – MUHS assistant principal, Jenn Eaton- Bridport principal, Fernanda Canales- Salisbury principal, Tracey Harrington – Ripton principal, Jen Kravitz – Cornwall principal, Mike Lennox – Shoreham principal, Tom Buzzell – Mary Hogan principal, Jim Trybus- Mary Hogan teacher;

1. Call to Order Upon Reaching a Quorum: Meeting was called to order at 6:40 PM by Supt. Peter Burrows.

****Election of Officers moved to item 2****

2. Election of Officers:

- a. Chair, Vice-Chair, Treasurer and Assistant Treasurer

ACTION: Move to nominate Rick Scott as Chair

RESULT: ACCEPTED

MOVER: Eaton

SECONDER: Ford

Perry Hanson moved to close nominations

ACTION: Move to Elect Rick Scott as Chair

RESULT: ACCEPTED
MOVER: Hardy
SECONDER: Flagg
AYES: Buck, Grier, DesForges, Kemp, Tolgyesi, Hamilton, Hardy, Graham, Duquette-Hoffman, Ford, Hanson, Alexander, Nuceder, Brown, Schloff, Bernstein, Scuteri, Flagg, Morse, Perrin, Eaton, Bowdish,

ACTION: Move to nominate Chris Eaton as Vice-Chair
RESULT: ACCEPTED
MOVER: Perrin
SECONDER: Markowski
AYES: Buck, Grier, DesForges, Kemp, Tolgyesi, Hamilton, Hardy, Graham, Duquette-Hoffman, Ford, Hanson, Alexander, Nuceder, Schloff, Brown, Bernstein, Gibson, Flagg, Morse, Perrin, Eaton, Bowdish,

****Noted that agenda should have election for clerk included in Election of Officers.****

ACTION: Move to nominate Lorraine Morse as Clerk
RESULT: ACCEPTED
MOVER: Hardy
SECONDER: Flagg
AYES: Buck, Grier, DesForges, Kemp, Tolgyesi, Hamilton, Hardy, Graham, Duquette-Hoffman, Ford, Hanson, Alexander, Nuceder, Schloff, Brown, Bernstein, Gibson, Flagg, Morse, Perrin, Eaton, Bowdish,

3. Introductions - Board Members, Administrators and Staff: Introductions Made

4. Public Comment: None

5. Recommendation to Approve Minutes:

a. ACSU Full Board Meeting - January 5, 2016

ACTION: Motion to approve minutes of January 5, 2016
RESULT: ACCEPTED
MOVER: Nuceder
SECONDER: Buck
AYES: Buck, Grier, DesForges, Kemp, Tolgyesi, Hamilton, Hardy,

Graham, Duquette-Hoffman, Ford, Hanson, Alexander, Nuceder, Brown, Schloff, Bernstein, Gibson, Flagg, Morse, Perrin, Eaton, Bowdish

6. Report of the Superintendent of Schools:

a. Discussion: Legislative Update –

Supt. Burrows reported that things are currently quieter in the legislature regarding education issues. Picus report continues to be studied. Supt.

reminded the board that the report noted an over reliance on paras in Special Ed.

- b. Discussion: ACSD Organization Meeting
Supt. Burrows presented slides explaining the process that will occur as the new board starts up. Communication between the existing boards and the new board will be important. The ACSD board will be responsible for budget, negotiations, and policy. Existing boards will probably not need to meet as often so a new schedule will be created.

Jerry Shedd, Policy Committee Chair, discussed potential policy needs and suggested that Jason Duquette-Hoffman be the point person since he will be the only person from the current committee who will be on the new board.

7. Report of the Board:

- a. Discussion: Negotiations Council –
Rick Scott updated board on current work. He is still meeting with Chairs from Addison NW, NE and Rutland NE to discuss priorities. Our local negotiations council will be meeting next week and will continue to meet until the new board is formed. Lorraine, Perry, and Chris are the only current council members who will be on the new board.

**** At this time in the meeting, Scott returned to item 2, Election of Officers, to elect a Treasurer and Assistant Treasurer.****

2. (continued) Election of Officers - Treasurer and Asst. Treasurer

ACTION: Move to nominate Jane Beck as Treasurer
RESULT: ACCEPTED
MOVER: Perrin
SECONDER: Morse
AYES: Buck, Grier, DesForges, Kemp, Tolgyesi, Hamilton, Hardy, Graham, Duquette-Hoffman, Ford, Hanson, Alexander, Nueder, Brown, Schloff, Bernstein, Gibson, Flagg, Morse, Perrin, Eaton, Bowdish,

ACTION: Move to nominate ACSU Business Manager as Treasurer
RESULT: ACCEPTED
MOVER: Morse
SECONDER: Murphy-McIntosh
AYES: Buck, Grier, DesForges, Kemp, Tolgyesi, Hamilton, Hardy, Graham, Duquette-Hoffman, Ford, Hanson, Alexander, Nueder, Brown, Schloff, Bernstein, Gibson, Flagg, Morse, Perrin, Eaton, Bowdish,

8. Other: None

7:00 PM General Session and Special Education Overview

General Session convened at 7:08 PM
All from Full Board meeting as well as:
UD#3- Bob Ritter

General Session - Special Education Overview:

Vicki provided overview of Student Services on power point presentation. Special Ed is now centralized. Budget is in consultation with principals on student needs, anticipated for the next year. Costs by equalized pupils and are assessed out. Vicki provided statistics for students starting with early education and going through high school.

Rick asked for update on Diversified Occupations Program and Vicki said that the workgroup is still in session.

9. Adjournment:

ACTION: Move to adjourn at 7:51 PM

RESULT: ACCEPTED

MOVER: Morse

AYES: Buck, Grier, DesForges, Kemp, Tolgyesi, Hamilton, Hardy, Graham, Duquette-Hoffman, Ford, Hanson, Alexander, Nueder, Brown, Schloff, Bernstein, Gibson, Flagg, Morse, Perrin, Eaton, Bowdish,

Respectfully Submitted,
Lorraine Morse, Board Clerk

Subject to Board Approval



Addison Central Supervisory Union

49 Charles Avenue Middlebury, VT 05753 P. 802-382-1274 F. 802-388-0024 Business Office: 802-382-1273 Student Services: 802-382-1287

TO: School Board Members
FROM: David Boucher, Business Manager
DATE: 4/13/16
RE: Annual Bank Account Signer Authorizations

The attached board resolution outlines signature authority for each School District bank account and authorizes the Business Manager and Superintendent to notify the bank of changes in persons occupying the authorized positions, as well as other standard language provided by the National Bank of Middlebury.

Please vote to approve this resolution, ask the Board Chairperson and one other Board Officer to sign this resolution, and return to me.

If you have any questions, please feel free to contact me at 382-1280.

BOARD RESOLUTION

From:
Addison Central Supervisory Union
49 Charles Avenue
Middlebury, VT 05753

To:
Financial Institutions

I certify that the above named organization under the laws of Vermont, Federal Employer I.D. # 03-6000335, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the organization duly and properly called and held on April 13, 2016. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

POWERS GRANTED: The following Position Titles are authorized to exercise the powers granted below.

Superintendent or Business Manager

Open or close deposit or share accounts in the name of the organization; endorse checks and orders for payment or otherwise withdraw or transfer funds on deposit; enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit box; execute various bank agreements, wire transfer agreements, ACH agreements, Night Depository agreements, and Merchant Processing Agreements; sign, execute, and deliver documents as needed for the above items; and provide financial institution with names of persons occupying positions for signature changes.

ACCOUNTS:

<u>Title</u>	<u># of Sign Req</u>	<u>Authorized Signatures by Position Title</u>
General Fund Operating Checking	one	Treasurer, ACSU Business Manager
Insurance Pool checking	one	Treasurer, ACSU Business Manager

This resolution supersedes previous resolutions received.

CERTIFICATION OF AUTHORITY:

I further certify that the Organization has, and at the time of adoption of this resolution had, full power and lawful authority to adopt this resolution.

Board Chairperson

Other ACSU Board Member



Addison Central Supervisory Union

49 Charles Avenue Middlebury, VT 05753 P. 802-382-1274 F. 802-388-0024 Business Office: 802-382-1273 Student Services: 802-382-1287

TO: ACSU School Board Members

FROM: David Boucher, Business Manager

RE: Board Authorization for Invoice Payments and Financial Statement Distribution

DATE: April 13, 2016

In an effort to comply with Vermont Statutes regarding board approval for invoice payments and to improve internal controls to meet accounting standards, the ACSU board is asked annually to approve a resolution as follows:

- Authorize the Superintendent of Schools and his/her designee to authorize payment of invoices and payroll as needed, following by a monthly summary of payments reviewed and signed by the ACSU Board Chair.
- Request distribution of ACSU Financial reports to the ACSU Executive Committee of the Board.

I have attached a resolution for the above items for your review and approval based on last year's approvals.

Please feel free to contact me with any questions about this requested resolution at 802-382-1280 or at dboucher@acsu.org.

BOARD RESOLUTION FOR ACSU

**Addison Central Supervisory Union
49 Charles Avenue
Middlebury, VT 05753**

I certify that the above named organization under the laws of Vermont, Federal Employer I.D. # 03-6000335, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the organization duly and properly called and held on April 13, 2016. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

The Board of Directors adopted the following resolution:

The Board of Directors authorizes the Superintendent of Schools and his/her designee to authorize payment of invoices and payroll as needed, followed by a monthly summary of payments reviewed and signed by the ACSU Board Chair.

The Board of Directors requests distribution of ACSU Financial reports to the ACSU Executive Committee of the Board.

This resolution supersedes previous resolutions received.

CERTIFICATION OF AUTHORITY:

I further certify that the Organization has, and at the time of adoption of this resolution had, full power and lawful authority to adopt this resolution.

Board Chairperson

Other ACSU Board Officer



Addison Central Supervisory Union

49 Charles Avenue Middlebury, VT 05753 P. 802-382-1274 F. 802-388-0024 Business Office 802-382-1273 Student Services
802-382-1287

TO: ACSU Board
FROM: David Boucher, Business Manager
DATE: April 13, 2016
RE: Annual Audits FY15-Final

The annual audits of the financial statements of ACSU and the school districts have been completed by the independent audit firm, Angolano & Company. The audits resulted in the issuance of Unqualified Opinions on all of the entities and no material findings requiring action were reported. The final audit reports were electronically submitted to the State of Vermont Agency of Education by March 31, 2016 in compliance with their annual deadline.

Final audits can be reviewed online @www.acsu.org/domain/30.

Please contact me if there are any questions.

**ADDISON CENTRAL SUPERVISORY UNION
PROPOSED 2016-17 BUDGET**

	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Budget</u>	<u>2016-17</u> <u>Proposed</u>	<u>\$ Change</u>	<u>Percent</u> <u>Change</u>
Salaries	688,452	762,811	755,875		
Benefits	227,070	268,628	294,914		
In-service	9,698	1,350	1,350		
Audit	2,820	3,676	4,044		
Professional Services	20,423	5,150	4,510		
Technology Support	8,690	10,572	10,422		
Legal	3,766	6,000	10,000		
Payroll/Human Resources	1,156	1,330	1,380		
CO Equipment Repairs	0	200	200		
Copier Lease	5,339	5,354	5,354		
Postage Meter Rental	1,610	1,604	1,658		
Telephone	6,643	7,493	8,071		
Postage	3,663	3,617	3,846		
Staff Mileage Reimbursement	9,937	9,123	10,235		
Office Supplies/Books	8,179	8,655	8,596		
Central Office Software	0	1,000	1,000		
Central Office Equipment	4,843	5,000	5,000		
Conferences & Dues	16,013	13,103	13,103		
Statistical Report Preparation	4,600	4,692	4,692		
Finance Accounting System Support Fees	24,614	28,129	28,129		
Finance Office Lease-Software/Equipment	26,554	26,554	26,554		
Finance-Software Training/Conferences	0	3,500	3,500		
Technology Professional Services	3,675	4,000	4,000		
Technology Equipment Repairs	33	1,000	1,000		
Technology Supplies/ Parts/Books	2,976	3,500	3,500		
Technology Office Software	13,706	2,000	2,000		
Technology Server/ Networking Equip.	2,336	10,000	10,000		
Technology Conferences	902	2,000	2,000		
Miscellaneous	5,042	2,882	2,882		
Contingency	0	1,000	1,000		
Custodial Support and Supplies	12,455	12,087	13,078		
Utilities	10,125	11,734	11,831		
Maintenance	842	1,500	1,500		
Building Upgrade	5,363	1,000	1,000		
Building Rent	4,000	4,000	4,000		
Property/Liability Insurance	4,780	3,113	4,965		
Furniture/Equipment	945	750	750		
Facilities Maintenance Manager	77,336	80,550	83,663		
Advertising	22,706	20,000	20,000		
Insurance Pool	4,933	4,500	4,500		
GRAND TOTAL	\$1,246,227	\$1,343,157	\$1,374,102	\$30,945	2.30%

PROPOSED 2016-17 REVENUE

Prior Year Reserved Fund Balance	39,406	50,000	10,594		
Grant Administration Fees	18,000	18,000	0		
Assessments	1,285,751	1,306,102	20,351	1.58%	
GRAND TOTAL	\$1,343,157	\$1,374,102	\$30,945		

**ACSU TECHNOLOGY
PROPOSED 2016-17 BUDGET**

	2014-15	2015-16	2016-17	<u>\$ Change</u>	<u>Percent Change</u>
	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>		
Salaries	310,589	354,767	346,526		
Benefits	113,680	149,736	149,631		
Liability Insurance	929	948	984		
Repairs	0	800	800		
Software	250	14,300	14,300		
Equipment	13,860	2,500	2,500		
Student Info. Mgmt. Sys	12,762	14,430	14,430		
GRAND TOTAL	\$452,070	\$537,480	\$529,171	-\$8,309	-1.55%

PROPOSED 2016-17 REVENUE

Assessments	498,591	490,893	(7,698)	-1.54%
Other Income	38,889	38,278	(611)	
GRAND TOTAL	\$537,480	\$529,171	-\$8,309	

**ACSU SPECIAL EDUCATION
PROPOSED 2016-17 BUDGET**

	<u>2015-16</u>	<u>2016-17</u>	<u>\$ Change</u>	<u>Percent</u>
	<u>Budget</u>	<u>Proposed</u>		<u>Change</u>
Salaries	\$ 2,035,242	\$ 1,556,919		
Benefits	630,334	457,690		
Purchased Para Services		1,110,617		
Professional Services	313,250	328,000		
Contracted Services	510	0		
Tuition	604,917	251,000		
Supplies	8,300	9,650		
Equipment	9,000	17,000		
Miscellaneous	0	0		
Speech Services	423,261	461,313		
Psychological Services	199,901	206,527		
OT Services	27,225	30,400		
PT & Other Support Services	32,900	17,100		
Support Services	0	0		
Administration	388,803	345,843		
Other Support Services	0	0		
Facilities	14,000	\$ 14,000		
Transportation	166,000	160,000		
GRAND TOTAL	\$ 4,853,644	\$ 4,966,059	\$ 112,415	2.3%

PROPOSED 2016-17 REVENUE

Local Assessment	\$ 2,033,978	\$ 2,237,635	\$ 203,657	
EEE Reimbursement	42,150	20,642	(21,508)	
State Block Grant	628,012	626,565	(1,447)	
State Intensive Reimbursement	1,529,766	1,244,331	(285,435)	
State Extraordinary Reimbursement	103,680	169,200	65,520	
Other State Reimbursement	0	0	0	
Excess Cost	102,541	275,000	172,459	
Grants	12,383	1,046	(11,337)	
IDEA-B	358,170	353,086	(5,084)	
Medicaid	42,964	38,554	(4,410)	
Carry Forward Sur/(Def)	0	0	0	
GRAND TOTAL	\$ 4,853,644	\$ 4,966,059	\$ 112,415	
 Assessment	 \$ 4,295,436	 \$ 4,277,731	 \$ (17,705)	 -0.41%

**ACSU PROFESSIONAL DEVELOPMENT
PROPOSED 2016-17 BUDGET**

	2014-15	2015-16	2016-17		Percent
	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	<u>\$ Change</u>	<u>Change</u>
Salaries	9396	3,025	10,775		
Benefits	870	391	984		
Spring into the Arts	4,744	0	5,000		
Professional Services	11,751	8,100	2,000		
Supplies/Books/Publications	2,372	22,750	13,350		
Conferences/Prof. Memberships	6,278	2,200	2,200		
GRAND TOTAL	\$35,411	\$36,466	\$34,309	-\$2,157	-5.92%

PROPOSED 2016-17 REVENUE

Assessments	36,466	34,309	(2,157)	-5.92%
GRAND TOTAL	\$36,466	\$34,309	(\$2,157)	

**ACSU EARLY EDUCATION
PROPOSED 2016-17 BUDGET**

	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Budget</u>	<u>2016-17</u> <u>Proposed</u>	<u>\$ Change</u>	<u>Percent</u> <u>Change</u>
Salaries	377,525	252,401	237,172		
Benefits	71,478	63,547	64,699		
Summer Program	1,520	10,000	5,000		
Professional Services	17,982	20,000	10,000		
Technology Support	11,188	11,809	11,616		
Legal Fees	0	500	500		
Liability Insurance	2,400	2,412	2,240		
Advertising	0	500	500		
Staff Mileage Reimbursement	5,930	5,557	5,108		
Equipment	955	2,000	2,000		
Supplies	4,974	5,000	4,000		
Conferences and Dues	2,289	0	0		
Physical Therapy/Occupational Therapy	21,167	15,000	15,000		
Speech/Language Pathology	107,357	112,463	97,479		
Administrative Services	12,164	11,257	10,460		
Fiscal Services	9,440	9,818	10,182		
Rent	14,983	15,396	15,396		
Student Transportation	0	20,000	1,000		
GRAND TOTAL	\$661,351	\$557,660	\$492,354	-\$65,306	-11.71%

PROPOSED 2016-17 REVENUE

State and Federal Grants	368,303	260,834	(107,469)		
Assessments	189,357	231,519	42,162	22.27%	
GRAND TOTAL	\$557,660	\$492,354	-\$65,306		

ADDISON CENTRAL SUPERVISORY UNION

PROPOSED 2016-17 ASSESSMENTS

Based on Equalized Pupils Except Professional Development (Based on Professional Count), SIS (Based on Enrollment), and Facilities (Based on Square Footage)

<u>SCHOOL:</u>	<u>ACSU Admin.</u>	<u>Technology</u>	<u>Prof. Dev.</u>	<u>Ins. Pool</u>	<u>Facilities</u>	<u>Early Ed.</u>	<u>SIS</u>	<u>Spec Ed</u>	<u>Advertising</u>	<u>Proposed</u>	<u>2015-16 Budgeted</u>	<u>Increase/Decrease</u>
Bridport	51,559	20,507	2,274	194	8,785	17,843	617	184,114	861	286,753	299,002	-12,249
Comwall	51,442	20,460	2,007	193	6,693	22,980	642	183,695	859	288,971	300,085	-11,114
ID#4	299,692	119,198	7,245	1,126	35,473	123,782	3,466	1,070,171	5,003	1,665,156	1,537,886	127,270
UD#3-MUHS	420,511	167,252	9,739	1,580	0	0	5,249	1,501,607	7,021	2,112,959	2,171,256	-58,297
UD#3-MUMS	207,117	82,378	6,593	778	0	0	2,224	739,594	3,458	1,042,142	1,082,858	-40,716
Ripton	23,953	9,527	1,161	90	5,689	10,814	375	85,534	400	137,543	128,223	9,320
Salisbury	60,188	23,939	2,060	226	11,964	25,684	883	214,927	1,005	340,877	335,994	4,883
Shoreham	52,015	20,688	2,012	195	7,446	18,249	600	185,742	868	287,816	275,300	12,516
Weybridge	31,462	12,513	1,218	118	7,613	12,166	375	112,347	525	178,338	175,000	3,338
2015-16 Proposed Assessments	\$1,197,939	\$476,463	\$34,309	\$4,500	\$83,663	\$231,519	\$14,430	\$4,277,731	\$20,000	\$6,340,554	\$6,305,604	\$34,950
<u>Other Income:</u>												
Special Ed.		4,511										
Early Ed.		11,616										
ACSU Admin.		10,422										
TOTAL		\$26,549										0.55%
2015-16 Approved Assessments	\$1,190,107	\$484,161	\$36,466	\$4,500	\$80,550	\$189,357	\$14,430	\$4,295,436	\$10,594	\$6,305,601		

Difference

(FY2015-16 Proposed

Minus FY14-15 Approved)

FY17-\$50,000 FB offset,	\$7,832	-\$7,698	-\$2,157	\$0	\$3,113	\$42,162	\$0	-\$17,705	\$9,406	Total Decrease	\$34,953
FY16-\$30,000 FB offset											

SUMMARY OF PROPOSED 2016-17 BUDGET INCREASES

	<u>ACSU Admin.</u>	<u>Technology</u>	<u>Prof. Dev.</u>	<u>Ins. Pool</u>	<u>Facilities</u>	<u>Early Ed.</u>	<u>SIS</u>	<u>Sp Ed</u>	<u>Advertising</u>	<u>Total</u>
2016-17 Proposed Budgets	\$1,265,939	\$514,741	\$34,309	\$4,500	\$83,663	\$492,354	\$14,430	\$4,966,059	\$20,000	\$7,395,995
2015-16 Approved Budgets	\$1,238,107	\$523,050	\$36,466	\$4,500	\$80,550	\$557,660	\$14,430	\$4,853,644	\$20,000	\$7,328,407
Increase/Decrease	\$27,832	-\$8,309	-\$2,157	\$0	\$3,113	-\$65,306	\$0	\$112,415	\$0	\$67,588
										0.92%

ADDISON CENTRAL SUPERVISORY UNION
FUND BALANCE REPORT
June 30, 2015

<u>Budget</u>	<u>Fund Balance 6/30/15</u>	<u>Applied to FY2015-16 Budget or Assessment</u>	<u>Applied to FY2016-2017 Budget or Assessment</u>	<u>Left Unreserved</u>
ACSU Inservice/Curriculum Development	\$9,355	\$0	\$0	\$9,355
District-Wide Advertising	\$9,699	\$9,406	\$0	\$293
Superintendent's/Central Office	\$140,848	\$30,000	\$50,000	\$60,848
Insurance Pool	\$4,157	\$0	\$0	\$4,157